



Important Computer Awareness Questions

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Instructions

For the following questions answer them individually

Question 1

The process of trading goods over the Internet is known as

- A e-selling-n-buying
- B e-trading
- C e-finance
- D e-salesmanship
- E e-commerce

Answer: E

Question 2

Your position in the text is shown by a

- A Blinker
- B Cursor
- C Causer
- D Pointer
- E None of these

Answer: B

Question 3

Using output devices one can

- A input data
- B store data
- C scan data
- D view or print data
- E None of these

Answer: D

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Question 4

A word gets selected by clicking it to select a word in word

- A Once
- B Twice
- C Three times

- D Four times
- E None of these

Answer: B

Question 5

Which key is used to move to next line in a Ms-Word document?

- A Enter key
- B Escape key
- C Shift key
- D Return key

Answer: A

Question 6

In a website the 'homepage' refers to

- A the best page
- B the last page
- C the first page
- D the most recent page
- E the oldest page

Answer: C

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Question 7

The extension of Ms-excel worksheet is

- A XLS
- B XLSX
- C XL
- D XLXS
- E None of these

Answer: A

Explanation:

a
The XLS file type is primarily associated with 'Excel' by Microsoft Corporation. XLS signifies the Excel Binary File Format Structure Specification.

Question 8

'C' in CPU denotes

- A Central
- B Common
- C Convenient
- D Computer
- E Circuitry

Answer: A

Question 9

What does the acronym ISP stand for?

- A Internet Service Provider
- B International Service Provider
- C Internal Service Provider
- D Internet Service Providing
- E Internet Service Provision

Answer: A

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Question 10

What is the full form of URL.

- A Uniform Reverse Location
- B Universal Resolution Location
- C Universal Resource Locator
- D Universal Re-engineering Location
- E United Resource Locator

Answer: C

Question 11

A small office based computer network is type.

- A WAN
- B MAN
- C SAN
- D LAN
- E internet

Answer: D

Question 12

In a Windows- based application the shortcut key for Help is

- A F5.
- B F4.
- C F3.
- D F2.
- E F1.

Answer: E

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Question 13

All computers should have a/an

- A Internet browser.
- B Presentation graphics
- C Printer.
- D Operating system.
- E Word processor.

Answer: D

Question 14

The smallest storage unit in computer is

- A Byte.
- B Bit.
- C Nibble.
- D Word.
- E None of these

Answer: B

Question 15

In a spreadsheet program the ____ contains related worksheets and documents

- A workbook
- B column
- C cell
- D formula

E None of these

Answer: B

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Question 16

A(n)___is software that helps a computer control itself to operate efficiently and keep track of data

A application system

B hardware system

C software system

D operating system

E None of these

Answer: D

Question 17

To specify margins in Word, the user has to select Page Setup option from themenu.

A Edit

B Table

C Autocorrect

D File

E Format

Answer: D

Question 18

The word 'FTP' as used in the field of computer stands for

A File Translate Protocol

B File Transit Protocol

C File Typing Protocol

D File Transfer Protocol

E None of these

Answer: D

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Question 19

Which contents are lost when the computer turns off?

- A storage
- B input
- C output
- D memory
- E None of these

Answer: A

Question 20

Ted is a word processor in which operating system?

- A Macintosh
- B Windows
- C Linux
- D Torch

Answer: C

Question 21

Which key is used in combination with another key to perform a specific task ?

- A function
- B space bar
- C arrow
- D control
- E None of these

Answer: D

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Question 22

What is the permanent memory built into your computer called ?

- A RAM
- B ROM
- C CPU
- D CD-ROM
- E None of these

Answer: B

Question 23

When sending an e-mail, the _____ line describes the contents of the message.

- A subject
- B to
- C contents
- D cc
- E None of these

Answer: A

Question 24

The rectangular area of the screen that displays a program, data and /or information is a

- A title bar
- B button
- C dialog box
- D window
- E None of these

Answer: D

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Question 25

. Which is the part of a computer that one can touch and feel 9

- A Hardware
- B Software
- C Programs
- D Output
- E None of these

Answer: A

Question 26

A(n) _____ is a program that makes the computer easier to use.

- A utility
- B application
- C operating system
- D network
- E None of these

Answer: A

Question 27

Assembly language is

- A Machine language
- B High-level programming language
- C Low-level Programming language
- D Language for assembling computers
- E None of the above

Answer: C

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Question 28

What shows the contents of active cell.

- A Name box
- B Row heading
- C formula bar
- D Task pan
- E None of these

Answer: C

Question 29

How can be done the page break in word'?

- A Pressing the key FL before the cursor has put at the proper place:
- B Pressing control + Enter, before the cursor has put at the proper place:
- C Using the insert/section break
- D Changing the font size of documents
- E None of these

Answer: B

Question 30

A _____ is a large-and expensive computer capable of simultaneously processing data for hundreds or thousands of users.

- A handheld computer
- B mainframe computer

- C personal computer
- D tablet computer
- E None of these

Answer: B

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Question 31

A web site address is a unique name that identifies a specific _____ on the web.

- A web browser
- B web site
- C PDA
- D link
- E None of these

Answer: B

Question 32

Help menu is available at which, button?

- A End
- B Start
- C Turnoff
- D Restart
- E Reboot

Answer: B

Question 33

What displays the contents of the active cell in Excel?

- A Namebox
- B Row Headings
- C Formulabar
- D Taskpane
- E None of these

Answer: C

Question 34

The default view in Excel is _____ view.

- A Work
- B Auto
- C Normal
- D Roman
- E None of these

Answer: C

Question 35

What is the permanent memory built into your computer called?

- A RAM
- B Floppy
- C CPU
- D CD-ROM
- E ROM

Answer: E

Question 36

The simultaneous processing of two or more programs by multiple processors is

- A multiprogramming
- B multitasking
- C time-sharing
- D multiprocessing
- E None of these

Answer: D

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Question 37

Compiler in a computer system is a

- A Package
- B System Software
- C Process
- D Application Software

E None of these

Answer: B

Question 38

Physical components that make up your computer are known as _____

A Operating System

B Software

C Hardware

D Web Browsers

E None of these

Answer: C

Question 39

What is the process of copying software programs from secondary storage media to the hard disk called?

A configuration

B download

C storage

D upload

E installation

Answer: E

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Question 40

_____ are words that a programming language has set aside for its own use.

A Control words

B Control structures

C Reserved words

D Reserved keys

E None of these

Answer: C

Question 41

To reload a Web page, press the button.

A Redo

B Reload

- C Restore
- D Ctrl
- E Refresh

Answer: E

Question 42

The process of transferring files from a computer on the Internet to your computer is called

- A downloading
- B uploading
- C FTP
- D JPEG
- E downsizing

Answer: A

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Question 43

-----is the process of dividing the disk into tracks and sectors.

- A Tracking
- B Formatting
- C Crashing
- D Allotting
- E None of these

Answer: B

Question 44

A DVD is an example of a(n)

- A hard disk
- B optical disc
- C output device
- D solid-state storage device
- E None of these

Answer: B

Question 45

The enables you to simultaneously keep multiple Web pages open in one browser window.

- A tab box
- B pop - up helper
- C tab row
- D address bar
- E Esc key

Answer: C

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Question 46

The contents of are lost when the computer turns off.

- A storage
- B input
- C output
- D memory
- E None of these

Answer: D

Question 47

The folder retains copies of messages that you have started but are not yet ready to send.

- A Drafts
- B Outbox
- C Address Book
- D Sent Items
- E Inbox

Answer: A

Question 48

When you save to this, your data will remain intact even when the computer is turned off.

- A RAM
- B motherboard
- C secondary storage device
- D primary storage device
- E None of these

Answer: C

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Question 49

A central computer that holds collections of data and programs for many PCs, workstations, and other computers is a(n)

- A supercomputer
- B minicomputer
- C laptop
- D server
- E None of these

Answer: D

Question 50

You can keep your personal files/folders in

- A My folder
- B My Documents
- C My Files
- D My Text
- E None of these

Answer: B

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