



Rashtriya Chemicals And Fertilizers Ltd
(A Government of India Undertaking)

Administrative Building, Unit HR Deptt. Room

No.04.Mahul Road, Chembur, Mumbai 400074.

(ADVT.NO. HR/Unit/2018)

Rashtriya Chemicals and Fertilizers Limited (RCF) a Government of India Undertaking is a leading Fertilizer and Chemical manufacturing company having a Mini-Ratna status and is Premier Profit Making Central Public Sector Undertaking. It has two operating units, one at Trombay in Mumbai and the other at Thal, Raigad district, about 100 KM's from Mumbai.

Applications are invited for engagement of **TRADE APPRENTICES** under Apprentices Act, 1961 as amended from time to time for a period of one year/Two Years/One and Quarter Year for training at Trombay in Mumbai.

NO. OF POST AVAILABLE, EDUCATIONAL QUALIFICATION, DURATION OF TRAINING & AGE IS AS UNDER

Post under the Regional Director of Apprenticeship Training (RDAT)

Sr. No.	Name of the Post	No. of Posts	Educational Qualification Required (Regular/Full Time Course)	Duration of Training	Age – General Category (Maximum) (As on 1.11.2017)	HSC/B.Sc. Minimum Percentage required for General Category
1	Welder (Gas & Electric)	2	Passed 12th Class Examination	15 Months	21	55
2	Machinist	3	Passed 12th Class with Science and Mathematics under 10+2 system of Education	2 Years	21	55
3	Electrician	10	Passed 12th Class with Science and Mathematics under 10+2 system of Education/Competency Vocational Course	2 Years	21	55
4	Maintenance Mechanic Chemical Plant (MMCP)	12	Passed 12th class examination under 10+2 system of education with Science & Mathematics/Competency Vocational Course	2 Years	21	55
5	Boiler Attendant	4	Passed 12th class examination under 10+2 system of education with Science & Mathematics	2 Years	21	55
6	Attendant Operator Chemical Plant (AOCP)	30	B.Sc. (Chemistry)& Physics as a one subject of First, Second or Third year.	1 Year	25	50

7	Instrument Mechanic Chemical Plant (IMCP)	10	B.Sc. (Physics)& Chemistry as a one subject of First, Second or Third year.	1 Year	25	50
8	Laboratory Attendant Chemical Plant (LACP)	4	B.Sc. (Chemistry)& Physics as a one subject of First, Second or Third year.	1 Year	25	50
9	Medical Laboratory Tech (Pathology)	2	Passed 12th Class Examination under (10+2) System of Education with Physics, Chemistry & Biology/Competency Vocational Course	15 Months	21	55
10	Medical Laboratory Tech (Radiology)	1	Passed 12th Class Examination under (10+2) System of Education with Physics, Chemistry & Biology/Competency Vocational Course	15 Months	21	55
11	Library Assistant	1	Passed 12th Class Examination under 10+2 system of Education	15 Months	21	55
12	Stenographer (English)	8	Passed 12th Class	15 Months	21	55
	Total	87				
Note: Minimum Percentage required in Final year/last two semesters.						

Post under the Board of Apprenticeship Training (BOAT)

Sr. No.	Name of the Post	No. of Posts	Educational Qualification Required (Regular/Full Time Course)	Duration of Training	Age (Maximum) as on 1.11.2017 (General Category)	Percentage Minimum in Final year or last two semester (General Category)
1	Diploma Trainee (Chemical)	19	Diploma in Engineering in respective Discipline.	one year	25	50
2	Diploma Trainee (Mechanical)	18		one year	25	50
3	Diploma Trainee (Electrical)	12		one year	25	50
4	Diploma Trainee (Instrumentation)	8		one year	25	50
5	Diploma Trainee (Civil)	3		one year	25	50
6	Diploma Trainee (Medical Lab Tech)	5	Diploma in Medical Lab Technician	one year	25	50
7	Diploma. Trainee (Computer/IT)	2	Diploma in Engineering (Computer/IT)	one year	25	50
	Total	67				

A) Note: In case of candidates applying under BOAT, Engineering discipline name is must in the mark sheet/ certificate showing education qualification. If the mark sheet /Certificate showing dual discipline and if required discipline is mention in the dual discipline than the candidate becomes eligible for applying.{ For example if the candidate is applying for Diploma Trainee (Instrumentation) and in his mark sheet/ Certificate it is mention as Diploma (Instrumentation and Control) he will be made eligible.}

B) Note: The above mentioned trades and number of post are indicative and subject to change without prior notice. The decision of the management will be final and no appeal will be entertained.

The Company shall have no obligation to give regular employment to Apprentices. The Apprentices shall have no right to claim regular employment from Company on the basis of this apprenticeship at any point of time. This apprenticeship shall not create any liability on RCF LTD for providing any Job/ Employment to the Apprentice.

Details about Reservation of Posts :

Reservation Data (RDAT)						
Sr. No.	Name of the Post	No. of Posts	SC	ST	OBC	UR
1	Welder (Gas & Electric)	2	1	0	0	1
2	Machinist	3	0	1	0	2
3	Electrician	10	1	0	3	6
4	Maintenance Mechanic Chemical Plant (MMCP)	12	2	0	4	6
5	Boiler Attendant	4	0	1	1	2
6	Attendant Operator Chemical Plant (AOCP)	30	4	3	8	15
7	Instrument Mechanic Chemical Plant (IMCP)	10	1	1	3	5
8	Laboratory Attendant Chemical Plant (LACP)	4	1	0	1	2
9	Medical Laboratory Tech (Pathology)	2	1	0	0	1
10	Medical Laboratory Tech (Radiology)	1	0	0	1	0
11	Library Assistant	1	1	0	0	0
12	Stenographer (English)	8	1	0	2	5
	Total	87	13	6	23	45

**Abbreviations Used : UR –Un Reserved, OBC-Other Backward Class (Non-Creamy)
SC-Scheduled Caste, ST-Scheduled Tribe.**

Reservation Data (BOAT)						
Sr. No.	Name of the Post	No. of Posts	SC	ST	OBC	UR
1	Diploma Trainee (Chemical)	19	2	1	6	10
2	Diploma Trainee (Mechanical)	18	2	1	5	10
3	Diploma Trainee (Electrical)	12	2	0	4	6
4	Diploma. Trainee (Instrumentation)	8	1	1	2	4
5	Diploma Trainee (Civil)	3	1	0	0	2
6	Diploma Trainee (Medical Lab Tech)	5	1	0	1	3
7	Diploma Trainee (Computer/IT)	2	0	1	0	1
	Total	67	9	4	18	36

Abbreviations Used : UR –Un Reserved, OBC-Other Backward Class (Non-Creamy) SC-Scheduled Caste, ST-Scheduled Tribe. IT-Information Technology

CONCESSIONS & RELAXATIONS:

Reservation of posts for SC/ST/OBC (non-creamy layer) is as per Govt. directives/Guideline.

Relaxation of 05% Marks in prescribed /Qualifying Examination for Candidates belonging to SC/ST category.

Upper Age Limit relaxation for SC/ST candidates :-5 years, OBC (Non-Creamy) :-3 years.

The concessions & Relaxations are available for the post reserved for SC/ST/OBC (Non Creamy) only.

ELIGIBILITY

A) Age: Candidate should not be less than eighteen years of age as on 01.11.2017

B) The prescribed qualification shall be from a recognized University/Institute as a regular & full time course.

C) Also, persons completed three years after obtaining prescribed qualification shall not be eligible in case of BOAT Apprentice.(as on 01.11.2017)

D) Candidates should not have undergone Apprenticeship Training earlier or pursuing Apprentice Training under the Apprentice Act.

E) The candidate who are not having required eligibility criteria will not be eligible to apply.

F) The Candidates appearing in Final Examination of prescribed qualification for the post are not Eligible to apply. Candidates who are appearing at the qualifying exam/awaiting result of qualifying exam /who do not have mark sheet of qualifying exam are not eligible for applying.

STIPEND

The Trade apprentices are eligible for monthly stipend during their period of engagement which is subject to the periodic revision in minimum wages as per the prescribed rates governed by Apprentice Act. Presently the stipend is paid on the basis of Minimum wages declared by State Government of Maharashtra for the period 1.1.2018 to 30.06.2018 for RDAT Apprentices. Rs 5000/- stipend is for the BOAT Apprentices .

The Apprentice Trainees shall not be entitled to any other benefit / facilities / allowances apart from the consolidated stipend. The trainee is not eligible for any TA-DA/Boarding or Lodging expenses incurred during the period of training. RCF LTD will not provide any assistance towards transportation from any point.

A. Stipend per month under the RDAT

Sr. No.	Trade	Duration	Stipend (per month) (in Rs.)
1	Welder (Gas & Electric)	1 st year 3 months	6381 7292
2	Machinist	1 st year 2 nd year	6381 7292
3	Electrician	1 st year 2 nd year	6381 7292
4	Maintenance Mechanic Chemical Plant (MMCP)	1 st year 2 nd year	6381 7292
5	Boiler Attendant	1 st year 2 nd year	6381 7292
6	Attendant Operator Chemical Plant (AOCP)	1 st year	8204
7	Instrument Mechanic Chemical Plant (IMCP)	1 st year	8204
8	Laboratory Attendant Chemical Plant (LACP)	1 st year	8204
9	Medical Laboratory Tech (Pathology)	1 st year 3 months	6381 7292
10	Medical Laboratory Tech (Radiology)	1 st year 3 months	6381 7292
11	Library Assistant	1 year 3 months	6381 7292
12	Stenographer (English)	1 st year 3 months	6381 7292

B. Stipend per month under the BOAT

Sr. No.	Disciplines	Duration	Stipend (per month) (in Rs.)
1	Diploma Trainee (Chemical)	1 year	5000.00
2	Diploma Trainee (Mechanical)	1 year	5000.00
3	Diploma. Trainee (Electrical)	1 year	5000.00
4	Diploma. Trainee (Instrumentation)	1 year	5000.00
5	Diploma Trainee (Civil)	1 year	5000.00
6	Diploma Trainee (Medical Lab Tech)	1 year	5000.00
7	Diploma Trainee (Computer/IT)	1 year	5000.00

PLACE OF TRAINING

The Apprentices shall be provided training at Trombay, Mumbai as per Company's requirement. The engagement of apprentices will be governed by the Apprentices Act.

MODE OF SELECTION

Trade/Discipline wise merit list will be drawn based on the percentage of marks of last year/last two semesters obtained in the qualifying examination.

Wherever CGPA/OGPA or other grades in qualifying examination is awarded, equivalent % of marks should be indicated in the on line application as per norms adopted by concerned University / Institute. **The candidate shall be required to submit a certificate to this effect from the University/Institute at the time of reporting, in case of final selection.** If no formula has prescribed by the university/Institute, the equivalence in percentage of the marks will be established by multiplying the CGPA/OGPA/Grade by factor of 10 subject to the condition that the candidate has to submit the documentary proof that the university/Institute do not have any formula for conversion of CGPA/OGPA/Grade to percentage

The selected candidates will required to go through Fitness Medical Test at RCF Hospital. Only Medically Fit Candidates are allowed to join Apprenticeship Training.

The wait list of candidates will be prepared and will be operated as an when required.

A merit list will be drawn in the order of the percentage secured by the applicant in the prescribed essential educational qualification. In case of candidates securing equal marks in the merit list (even after considering the decimal points) the candidate having higher qualification or in case of same qualification, the candidate securing more marks in the preceding educational qualification will be placed at higher position in the merit list.

OTHER FACILITY

At the time of training free medical facility for self will be provided at RCF Hospital.

Uniform and Safety equipment will provide by RCF Ltd.

Available Sports Complex facility will be provided by RCF Ltd.

STEPS FOR APPLYING

STEP 1: Visit www.rcftd.com website

STEP 2: Click on “HR Section” and then click on “Recruitment” and then click on “**ENGAGEMENT OF TRADE APPRENTICES - 2018**”

STEP 3: View the full Advertisement Details and read the instructions and terms and conditions carefully before applying.

STEP 4: Click on “**Apply Online**” to fill the Application Form.

STEP 5: After you fill the Application form, click on **SUBMIT** to submit the data entered. The candidate should cross check all the details filled in the on line application before finally submitting the same, as no correction will be possible later.

STEP 6: After successful submission of the application, the Registration Slip will be generated for eligible candidate with unique application number which may be used for any further communication.

STEP 7: Click on “**Print**” button to print the Registration Slip which will be required at the time of Joining, if shortlisted. **The candidates are not required to send the print out of the registered Application Form filled online.**

Note: 1) The provision to reprint Application Form is available.

2) The Online Application has to be filled & submitted in one go only.

IMPORTANT DATES

Commencement of online registration of applications by candidates	- 21.02.2018	- 10.00 am
Last date for receipt of online applications	- 08.03.2018	- 05.00 pm

General information/ Instructions :

1. Online submission of application will be permitted on the website between 10.00 am on **21.02.2018** till **05.00 pm** on **08.03.2018**.
2. The e-mail address specified in the application should be valid/ functional for at least **24** months from the date of the submission of application.
3. The candidate who is selected as Apprentice must possess an Aadhaar linked Bank Account in his/her own name (preferably a nationalized bank with internet banking/electronic banking facilities) to receive stipend from RCF LTD.

4. In case of selection for Apprenticeship in RCF LTD, the candidates shall be required to bring the following original certificates along with self-attested photocopies as documentary proof at the time of reporting (as applicable):

Proof of Age.(SSC certificate/Birth Certificate/School leaving certificate)

Educational Qualifications (All the Mark sheets & Certificates).

Certificate from the University/Institution regarding equivalent % of marks, wherever or other grades in qualifying examination is awarded.

Self-Attested copy of Scheduled Caste/ Scheduled Tribe/ Other Backward Class (Non - Creamy) .

OBC certificate produced by candidates should clearly indicate that they do not belong to creamy Certificate and should be issued on or after 01.04.2017

In the absence of any of the above documents, the candidate will not be considered for training.

Prescribed Formats of Caste certificates is available on web portal.

5. **Only those who meet the prescribed eligibility criteria should apply.** If at any stage, it is found that the candidate does not meet the prescribed eligibility criteria, he/she will be disqualified. RCF reserves the right to reject any application without assigning any reason.
6. In case it is found at any stage that the candidate is **neither meeting the requirements as laid down in the advertisement nor has given correct information while filling up the on-line application form**, his/her candidature shall be **cancelled**.
7. RCF shall inform to shortlisted candidates through Email/SMS about their medical test and joining date. RCF LTD shall not be responsible for any loss of email/SMS, due to invalid/wrong email id /Mobile no etc. No request in this regard will be entertained.
8. Any legal proceedings in respect of any matter claim or dispute arising out of this advertisement and/or an application in response thereto can be instituted only in Mumbai and courts/forums at Mumbai only shall have sole and exclusive jurisdiction to try any such cause/dispute.
9. RCF LTD reserves the right to cancel the advertisement and/or the selection process there under without assigning any reason.
10. Any change in the advertisement shall be reflected on RCF LTD website.
11. Candidates have to apply for any ONE DISCIPLINE ONLY as per their eligibility.
12. Suppression/false information shall render a candidate ineligible for consideration at any stage of selection & will be terminated at any time during engagement, if engaged.
13. Screening and selection will be based on the details provided in the on-line application form, hence it is necessary that only accurate, full and correct information is furnished by the applicants. Furnishing of wrong/false information will be a disqualification and RCF LTD will **NOT** be responsible for disqualification as a consequence of furnishing of such wrong/false information.
14. The applicant is not required to send any document at this stage.
15. You are requested to check your Email regularly after submission of on-line form .

16. Meeting the minimum eligibility criteria will not entitle any candidate for being selected for Apprenticeship.
17. Management may raise the minimum eligibility or any other conditions to restrict the number of candidates to be selected for Apprenticeship.
18. The decision of Management will be final and binding on all candidates on all matters related to eligibility, acceptance or rejection of the applications, mode of selection, and cancellation of selection process either in part or full, etc. No correspondence will be entertained in this regard.
19. The Company shall have no obligation to give regular employment to Apprentices. The Apprentices shall have no right to claim regular employment from Company on the basis of this apprenticeship at any point of time. This apprenticeship shall not create any liability on RCF LTD for providing any job to the Apprentice.
20. Mail for any further communication: hr@rcfltd.com. No other form of communication shall be entertained. However pendency of any such query will not affect in extension of scheduled dates of the process.
